

INDEPENDENT SCHOOL DISTRICT 195

29101 Dawson Avenue, P.O. Box 38, Randolph, MN 55065 Phone 507-263-2151 or 507-645-4773 FAX 507-645-5950

APPLICATION FOR EMPLOYMENT

Randolph Public Schools is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on the basis of race, color, creed, religion, national origin, age, sex, disability, marital status, or status with regard to public assistance.

| Last | First | Middle Initial |
|--|--------------------|-------------------------|
| Address | | |
| Phone Number | | Email Address |
| Position Desired | | Part-Time Full-Time |
| Salary Desired | | Date Available for Work |
| Are you a member of the Teach Are you currently receiving reti TRA # | rement payments fr | |
| Do you have a current Minneso File Folder #What grades/subjects do you pro | _ | ? |
| Are you a member of PERA? | | |
| COMMUNITY WORK AND | | |
| | | |

| EDUCATION: | | |
|---|--|-----------------------------------|
| | Name and Location | Degree/Course of Study |
| High School | | · |
| College | | |
| Graduate School | | |
| Trade, Business or Other School | | |
| Subjects of Special Study or Research | arch Work: | |
| | | |
| | | |
| EMPLOYMENT HISTORY: | | |
| Starting with your present or most | recent employer, please list your las | t four jobs. Do not omit any work |
| experience. | | • |
| Dates Employed | Employer Information | Position Title & |
| • | Employer Information Company | |
| Dates Employed | | Position Title & |
| Dates Employed Fromto | Company | Position Title & |
| Dates Employed From to Phone | CompanyAddressCity/State/Zip | Position Title & |
| Dates Employed From to Phone | CompanyAddress | Position Title & |
| Dates Employed From to Phone Reason you left | Company Address City/State/Zip Supervisor | Position Title & |
| Dates Employed From to Phone Reason you left From to | Company Address City/State/Zip Supervisor Company | Position Title & |
| Dates Employed From to Phone Reason you left From to Phone | Company Address City/State/Zip Supervisor Company Address | Position Title & |

Address _____

City/State/Zip

Supervisor

Phone _____

Reason you left _____

REFERENCES:

| | Dogition |
|---|-------------------|
| Name | |
| | |
| Phone Number | Years Known |
| Nama | Position |
| Name | Position |
| Address | |
| Phone Number | Years Known |
| Name | Position |
| | |
| Phone Number | |
| | |
| GENERAL INFORMATION: | |
| How did you learn about our job opening? | |
| | |
| BACKGROUND INFORMATION: | |
| | |
| Are there any criminal charges or proceedings pen YES NO (If yes, explain below) | ding against you? |
| · | |
| | |
| | |

CONSENT TO REQUEST INFORMATION AND TO RELEASE DATA:

I hereby authorize Randolph Public Schools to contact any or all previous employers, references, or other sources of data listed in this application. My signature authorizes any of the above to release and provide Randolph Public Schools any and all requested data which the District requires to arrive at a decision regarding my employment.

I UNDERSTAND ANY FALSE STATEMENTS OR MISREPRESENTATIONS OF FACTS ARE GROUNDS FOR DISMISSAL. I HEREBY CERTIFY THAT THE STATEMENTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

I understand that any offer of employment, if made to me, will be conditional based upon completion of a background investigation which includes a criminal background check. I will need to submit a check for \$15.00 payable to MN BCA to pay for a criminal background check prior to being hired. I acknowledge that I have been informed that any job offer is contingent upon an acceptable criminal background check and I may be immediately terminated upon receipt of an unacceptable investigation.

| Applicant Signature | | Date: |
|--|---|------------------------------|
| Attach a current resume and any of for employment. | other materials that may assist in | considering your application |
| Mail completed application to: | District Office Randolph Public Schools P.O. Box 38 Randolph, MN 55065 | |