

INDEPENDENT SCHOOL DISTRICT 195
Randolph, Minnesota 55065

REGULAR SCHOOL BOARD MEETING

June 15, 2015

- 1) The Randolph School Board met in regular session on Monday, June 15, 2015, at 7:00 p.m. in the Media Center. Gary Moorhouse called the meeting to order. Directors present: Gary Moorhouse, Sara Taylor, Cory Lorenzen, Garlan Dubbels and Michael Kelley, Superintendent. Directors absent: Steve Weidner and Jay Otte. Administrators present: Benjamin Fisher, Matt Rutledge and Regina Wernimont. Staff member present: Kathy Stauffer. Guests: Ken Haggerty and Jay Bohmbach.
- 2) A motion to approve the agenda as established was made by Garlan Dubbels, seconded by Cory Lorenzen. All members voting in favor.
- 3) A motion was made by Garlan Dubbels, seconded by Cory Lorenzen to approve the following consent agenda items:
 - 3.1) Minutes of the Regular School Board meeting held May 18, 2015, as presented.
 - 3.2) May, 2015, bills and payroll.All members voting in favor.
- 4) A motion was made by Garlan Dubbels, seconded by Sara Taylor, to approve the 2015-2016 School District insurance renewal for property, auto and liability with a renewal date of July 1, 2015, presented by Jay Bohmbach, from Lawrence-Bohmbach Insurance Agency, Inc. All members voting in favor.
- 5) A motion was made by Cory Lorenzen, seconded by Sara Taylor to approve the estimated 2015-2016 fiscal budget. Currently we are showing a shortfall of \$118,373.00. All members voted in favor.
- 6) A motion was made by Garlan Dubbels, seconded by Cory Lorenzen to approve the Annual Report on the World's Best Workforce. All members voted in favor.
- 7) A motion was made by Sara Taylor, seconded by Cory Lorenzen to approve the Health & Safety Budget so Administration can proceed with the Health and Safety Levy in the fall. The Administration did an annual review and approved Health and Safety Policy #807 with a minor change.

All members voting in favor.

RANDOLPH SCHOOL DISTRICT 195
HEALTH AND SAFETY BUDGET

FIN	EXPLANATION	FIN	CODE	PROJECT	15-16	16-17	17-18
	PHYSICAL HAZARDS	347		ELEVATOR INSPECTIONS	\$3,189.33	\$3,285.01	\$3,331.94
				LIFT INSPECTION	\$832.32	\$857.29	\$850.00
				PERSONAL PROTECTION EQUIPMENT	\$200.00	\$225.00	\$250.00
	OTHER HAZARDOUS MATERIALS	348		RURAL SEPTIC GROUND WATER SAFETY INSPECTIONS	\$1,684.64	\$1,714.58	\$2,500.00
				TIER II REPORTING FEE	\$25.00	\$25.00	\$25.00
	ENVIRONMENTAL HEALTH & SAFETY MANAGEMENT	352		H & S COMPLIANCE MANAGEMENT PROGRAM-- MACNEIL ENVIRONMENTAL MANAGEMENT ASSISTANCE PROGRAM--METRO ECSU MOCK OSHA HEP B VACCINATIONS	\$4,456.00	\$4,589.68	\$4,716.00
				HEP B VACCINATIONS	\$800.00	\$800.00	\$800.00
				HEP B VACCINATIONS	\$700.00	\$700.00	\$700.00
	ASBESTOS	358		REMOVE 180 SQ.FT. ASBESTOS.MASTIC	\$5,956.00	\$6,089.68	\$6,216.00
	FIRE SAFETY	363		FIRE ALARM TESTING--TRANS ALARM	\$1,066.41	\$1,088.40	\$1,030.00
				ANNUAL SPRINKLER INSPECTION--SUMMIT	\$295.00	\$305.00	\$310.00
				FIRE ALARM CORRECTION--TRANS ALARM	\$520.20	\$535.81	\$540.00
				FIRE EXTINGUISHER SERVICE--MORTENSON	\$624.24	\$642.97	\$650.00
				FIRE ALARM MONITORING--TRANS ALARM	\$500.00	\$500.00	\$500.00
	TOTAL				\$14,873.14	\$15,278.73	\$16,202.94

8)

Member Garlan Dubbels, introduced the following resolution and moved its adoption:

RESOLUTION APPROVING INTERMEDIATE SCHOOL DISTRICT NO. 917'S HEALTH AND SAFETY PROGRAM BUDGET AND AUTHORIZING THE INCLUSION OF A PROPORTIONATE SHARE OF THOSE PROJECTS IN THE DISTRICT'S APPLICATION FOR HEALTH AND SAFETY REVENUE

BE IT RESOLVED by the School Board of Independent School District No. 195, State of Minnesota, as follows:

1. The School Board of Intermediate School District 917 has approved a health and safety program budget for its facilities for the 2015-2016 school year in the amount of \$24,400.00. The various components of this program budget are attached as Exhibit A here to and are incorporated herein by reference. Said budget is hereby approved.
2. Minnesota Statutes, Section 123B.57, Subdivision 1, as amended, provides that if an intermediate school district's health and safety budget is approved by the school boards of each of the intermediate school district's member school districts, each member district may include its proportionate share of the costs of the intermediate school district program in its health and safety revenue application.
3. The proportionate share of the costs of the intermediate school district's health and safety program for each member school district to be included in its application shall be determined by multiplying the total cost of the intermediate school district health and safety program a formula that weights two components equally between the member districts; total net tax capacity and Adjusted Marginal Cost pupil units. The inclusion of this proportionate share in the district's health and safety revenue application for fiscal year 2016 is hereby approved, subject to approval by the Commissioner of Education.
4. Upon receipt of the proportionate share of health and safety revenue attributable to the intermediate school district program, the district shall promptly pay to the intermediate school district the applicable aid or levy proceeds.

The motion for the adoption of the foregoing resolution was duly seconded by Member Sara Taylor, and, upon vote being taken thereon, the following voted in favor thereof:

Sara Taylor, Cory Lorenzen, Garlan Dubbels, Gary Moorhouse
(Steve Weidner and Jay Otte absent)

And the following voted against the same:

None

Whereupon said resolution was declared duly passed and adopted.

Exhibit A

Intermediate School District #917
 Proposed Health and Safety Plan FY16
 Due for June, 2016 Board meeting

Environmental Health and Safety - Finance Code 352			
Numerous expenditures covered in this area please see attachment # 3 page 12-14 for details on allowable expenditures			
Project #	Object Code	Description	Ependitures
	305	Fees For Services (Hepatitis A & B, Metro service fee, pest control, Clariynet tr.	\$2,150.00
	366	CPR training and mileage reimbursements	\$100.00
	401	Supplies (personal protective equipment disposable gloves, cloths, pads, masks, pest control, chemical storage (20% Secondary & 80% Special ed)	\$10,057.00
	170	IAQ Coordinator	\$4,200.00
	200	benefits	\$636.00
	820	Mgmt asst. prog And Metro ECSU H&S Memb	\$3,450.00
			\$20,593.00
- Finance Code 358- Asbestos Removal and Encapsulation			
Includes costs related to asbestos removal.			
(see attachment #3 page 16-18 for details on allowable expenditures)			
Project #	Object Code	Descriptor **Not approved by state	Ependitures
	305	Estimated Costs of Asbestos Removal per GES (Groundwater & Environmental Services) during Thompson Heights Demolition in FY09	\$0.00
			\$0.00
		***total project cost is est at \$240,000 will submit full amount for approval but will levy over two fiscal years(FY08 & FY09)	\$0.00
			\$0.00
- Finance Code 366- Indoor Air Quality			
Includes costs related to the development and implementation of the IAQ plan including thoses associated with IAQ coordinator activities.			
(see attachment #3 page 16-18 for details on allowable expenditures)			
Project #	Object Code	Descriptor **Not approved by state	Ependitures
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Physical Hazard Control - Finance Code 347			
Includes playground safety, swimming pools, bleachers, mechanical & power equipment safety OSHA standards for physical & electrical Hazard (ergonomics not allowed), Food Code Safety (training of staff runs thru Finance Code 352), elevator & lift inspections, Personal protective equipment in industrial, fine arts & science areas and machine guard safety.			
See enclosed attachment #3 page 10-11 for detailed description of allowable expenditures.			
Project #	Object Code	Description	Ependitures
	305	Elevator inspection	\$0.00
	401	PPE for shop areas (harness, boots, safety glesses etc)	\$1,993.00
	570	AED TEA Program	\$1,814.00
			\$3,807.00
Hazardous Substances - Finance Code 349			
Includes wood boilers, fuel tank removal, Hazardous waste management, Lead or copper in water testing, Local exhaust ventilation, & radon detection. See enclosed attachment #3 pages 11-12 for detail on expenditures			
Project #	Object Code	Description	Ependitures
	305	Radon and water testing	\$0.00
			\$0.00
Grand Total			\$24,400.00

**Intermediate School District No. 917, MN
Levy by Member District FY15 payable FY16**

Participating Districts (9):

ISD #	Name	2014/2015 Taxable Net Tax Capacity				District %	
		Dakota Co. (19)	Scott Co. (70)	Goodhue Co. (25)	Washington Co. (82)		Hennepin (27)
6	South St. Paul	11,564,973				3.1232%	
191	Burnsville	46,701,612	14,787,668			16.6051%	
192	Farmington	25,652,170				6.9273%	
194	Lakeville	49,400,201	11,957,223			16.5695%	
195	Randolph	4,066,521		533,329		1.2422%	
197	West St. Paul	53,353,397				14.4080%	
199	Inver Grove Heights	23,551,146		34,499	3,689,529	6.3600%	
200	Hastings	25,663,863				7.9362%	
271	Bloomington		106,286		99,240,475	26.8285%	
		239,953,883	26,851,177	567,828	3,689,529	370,302,892	100.00%

Note: The Taxable Net Tax Capacity (TNTC) consists of net tax capacity, less captured tax increment and fiscal disparities contribution.

FY16 Health and Safety update \$ 24,400.00

ISD #	Name	APU's est. 2015-16 as reported on 3/16/15	Combined		District %	Blended %	District's Portion of the Health and Safety Levy
			District %	Total TNTC			
6	South St. Paul	3736.40	6.3563%	11,564,973	3.1232%	4.74%	\$1,157
191	Burnsville	10300.20	17.5227%	61,489,280	16.6051%	17.06%	\$4,163
192	Farmington	7245.60	12.3262%	25,652,170	6.9273%	9.63%	\$2,349
194	Lakeville	11382.20	19.3633%	61,357,424	16.5695%	17.97%	\$4,384
195	Randolph	679.80	1.1565%	4,599,850	1.2422%	1.20%	\$293
197	West St. Paul	5261.40	8.9507%	53,353,397	14.4080%	11.68%	\$2,850
199	Inver Grove Heights	4256.00	7.2403%	23,551,146	6.3600%	6.80%	\$1,659
200	Hastings	4956.40	8.4318%	29,387,891	7.9362%	8.18%	\$1,996
271	Bloomington	10964.20	18.6522%	99,346,761	26.8285%	22.74%	\$5,549
		58782.20	100.00%	370302892.00	100.00%	100.00%	\$24,400

- 9) A motion was made by Cory Lorenzen, seconded by Sara Taylor to approve the 2nd Reading of the following policies:

427 - Workload Limits for Certain Special Education Teachers
450 - Randolph School Conflict of Interest
451 - Randolph School Travel by School District Employees
452 - Randolph School Employee Benefits
770 - Randolph School Cash Management
771 - Randolph School Allowability
772 - Randolph School Procurement
773 - Randolph School Equipment Management

All members voting in favor.

- 10) A motion was made by Cory Lorenzen, seconded by Garlan Dubbels to approve the revisions to the following policies:

509 - Enrollment of Nonresident Students & Form
516 - Student Medication
807 - Health and Safety

All members voting in favor.

- 11) Matt Rutledge, Elementary School Principal, reported on Community Education.
- 12) Benjamin Fisher, High School Principal, reported Clay Target Team, Softball and Baseball all won Conference Championships; ACT results for all 11th grade students and graduation.
- 13) Regina Wernimont, Business Manager, reported the Health & Safety Budget will have a new process next year; Randolph School was recognized in the Star Tribune as a National Standards Setter for one of the Top Workplaces in 2015.
- 14) Michael Kelley, Superintendent, reported the End of Year Awards were held on June 5 and special mentions include - Honored Retiree - Rick Green; Teacher of the Year - Doris Johnson; Employees of the Year (tie) - Rose Drinken and Stephanie Groenke. Mr. Kelley also reported staff from TIES met with us on May 19 to hear what is and isn't working well as they transition. The TIES student system is converting to Edupoint - Synergy over the next two years.

- 15) The Board reported on the Personnel Committee Meeting held on June 11; Curriculum Committee Meeting and Finance Committee Meeting held on June 15.
- 16) A motion was made by Sara Taylor, seconded by Garlan Dubbels to approve hiring Cory Johnson as a 1 F.T.E. Health/Physical Education Teacher for 2015-2016. All members voting in favor.
- 17) A motion was made by Sara Taylor, seconded by Cory Lorenzen to approve the 2015-2017 Agreements for:
 - Food Service
 - Paraprofessionals
 - Community Education
 - Clerical
 - Transportation
 - Custodial and
 - Administration

All members voting in favor.
- 18) A motion was made by Garlan Dubbels, seconded by Cory Lorenzen to approve hiring Mike Schmidt as Weight Room Coordinator for 2015-2016. All members voting in favor.
- 19) A motion was made by Sara Taylor, seconded by Cory Lorenzen to adjourn. All members voting in favor.

Clerk: Sara Taylor