

INDEPENDENT SCHOOL DISTRICT 195
Randolph, Minnesota 55065

REGULAR SCHOOL BOARD MEETING

July 17, 2017

- 1) The Randolph School Board met in regular session on Monday, July 17, 2017, at 7:00 p.m. in the Media Center. Gary Moorhouse called the meeting to order. Directors present: Gary Moorhouse, Jason Podritz, Sara Taylor, Cory Lorenzen, Jay Otte, Garlan Dubbels and Michael Kelley, Superintendent. Administrators present: Ben Fisher, Matt Rutledge, Aaron Soule and Patty Riemenschneider. Staff member present: Kathy Stauffer. Guests: Ken Haggerty and Wayne Gilman.
- 2) A motion to approve the agenda as established was made by Sara Taylor, seconded by Garlan Dubbels. All members voting in favor.
- 3) A motion was made by Cory Lorenzen, seconded by Jason Podritz to approve the following consent agenda items:
 - 3.1) Minutes of the Regular School Board meeting held June 19, 2017, as presented.
 - 3.2) June 2017, bills and payroll.All members voting in favor.
- 4) A motion was made by Jay Otte, seconded by Cory Lorenzen to increase School Board Officer Salaries from \$125.00 per year to \$145.00 per year and School Board Directors' Salaries from \$40.00 per meeting to \$60.00 per meeting. The last time the School Board increased their per meeting salary was in 2004. All members voting in favor.
- 5) A motion was made by Garlan Dubbels, seconded by Jay Otte to change the Regular School Board Meeting dates for 2017-2018 from the third Monday of the month, to the third Tuesday of the month, at 7:00 p.m. in the Media Center or announced meeting room. All members voting in favor.
- 6) The Board discussed the following school board reorganization items for 2017-2018:
 - 6.1) School District Legal Counsel remains as the current -
 - a. General - James Burkhardt
 - b. Sara Ruff and Laura Booth from District 917
 - c. Negotiations and Personnel - Knutson, Flynn, Olson & Deans
 - 6.2) School District Official Newspaper remains as current with the Cannon Falls Beacon.

- 6.3) School District Official Bank Depository remains as current with Merchants Bank of Cannon Falls.
- 6.4) Financial Investments remain as current with Merchants Bank and ICS Service.
- 6.5) Use of Facsimile Signature remains as current. Annual approval is needed for using facsimile signatures on checks.
- 6.6) Compliance Statement Adoption remains as current. This Compliance Statement is needed to fulfill many mandated reports.

A motion to retain these School Board Reorganization items for 2017-2018 as established was made by Sara Taylor, seconded by Jason Podritz. All members voting in favor.

- 7) The Board discussed and made a motion on the following fiscal management items:
 - 7.1) Substitute teacher pay to increase from \$120.00 per day to \$135.00 per day (which comes out to \$16.88 per hour).
 - 7.2) Mileage Reimbursement to continue at the Federal mileage rate for district paid mileage. Motion was made by Jay Otte, seconded by Cory Lorenzen. All members voting in favor.
- 8) Matt Rutledge, Elementary Principal, reported on Community Education activities and congratulated the 10U Softball Team on their Tri-County State Championship win.
- 9) Ben Fisher, High School Principal/Special Education Director, reported on the legislative change on college entrance exams – beginning in 2017-2018 the ACT test will continue to be offered during the school day, but the school will only be reimbursed for the students eligible for free and reduced meals; Infinite Campus just completed four days of training at Randolph Schools for the implementation team – things are going well, but there continues to be a lot of setup taking place.
- 10) Aaron Soule, Assistant High School Principal/Athletic Director, reported the new Klahr Field bleachers have been installed; All-Area Baseball/Softball Teams each won their conference.
- 11) Patty Riemenschneider, Business Manager, reported on the 2016-2017 transportation maintenance.
- 12) Michael Kelley, Superintendent, reported the 2016-2017 school-built house closing was today and thanked realtor, Eric Ruud from Top Notch Properties; plans for the 2017-2018 school house are done; new flooring has been placed in four high school classrooms with enough extra to do the teachers' lounge; Centennial Celebration update; Jim Heiman is constructing the softball pressbox

and the new softball field signs have been going up on the fence; passed around thank you cards to the School Board from retirees Regina Wernimont and Mike Silk; the roof repairs over the elementary and district office/commons area has been completed and inspection was today – contracting with Tremco has been a positive move.

- 13) The School Board reported on the Building and Grounds Committee Meeting held July 7th primarily discussing school space.
- 14) A motion was made by Sara Taylor, seconded by Cory Lorenzen to approve Anissa Ware's resignation from her special education teaching position. All members voting in favor.
- 15) A motion was made by Garlan Dubbels, seconded by Jason Podritz to approve Melissa Augustine's resignation from her Science Teacher and Danceline Coach positions. Mr. Kelley said Melissa has been a phenomenal teacher and coach – we will miss her. All members voting in favor.
- 16) A motion was made by Sara Taylor, seconded by Jason Podritz to approve Dawn Burlage's resignation from her regular route bus driver and foodservice positions. All members voting in favor.
- 17) A motion was made by Jay Otte, seconded by Sara Taylor to approve hiring Mark Woodward as a Science Teacher for 2017-2018. All members voting in favor.
- 18) A motion was made by Garlan Dubbels, seconded by Cory Lorenzen to approve hiring Bailey Otterson as an elementary teacher for the 2017-2018 school year. All members voting in favor.
- 19) A motion was made by Jay Otte, seconded by Sara Taylor to approve hiring Cassie Nelson as the Head Danceline Coach for the 2017-2018 school year. All members voting in favor.
- 20) A motion was made by Garlan Dubbels, seconded by Jason Podritz to approve the fall coaching positions for 2017-2018:

Varsity Football Coach – Mike Schmidt
Assistant Football Coaches – Barret Freeland and Braxton Lindow
Junior High Football Coaches – Kevin Landry and Joe Brown
Varsity Volleyball Coach – Marie Jacob
Assistant Volleyball Coaches – Jordan Snesrud and Rhea Moorhouse
Junior High Volleyball Coaches – LaRae Ulvenes and Amy Burke
Cheerleading Coach – Sadie Stebbing
Junior High One Act Play Advisor – Elizabeth Warpinski

All members voting in favor.

- 21) A motion was made by Jason Podritz, seconded by Sara Taylor to approve the Second Reading of the following revised policies:

- 413 – Harassment and Violence
- 522 – Student Sex Nondiscrimination
- 772 – Randolph School Procurement

All members voting in favor.

- 22) A motion was made by Jay Otte, seconded by Cory Lorenzen to approve Michael Kelley, Superintendent as the identified official with authority for the MDE External User Access Recertification System for FY18. This annual recertification is needed to give staff access to the Minnesota Department of Education's secure systems. All members voting in favor.
- 23) A motion was made by Cory Lorenzen, seconded by Jay Otte to approve the 10-Year, Long-Term, Facilities Maintenance Plan for Randolph School. All members voting in favor.
- 24) A motion was made by Sara Taylor, seconded by Garlan Dubbels to adjourn. All members voting in favor.

Clerk: Sara Taylor