

INDEPENDENT SCHOOL DISTRICT 195  
Randolph, Minnesota 55065

REGULAR SCHOOL BOARD MEETING

August 21, 2018

- 1) The Randolph School Board met in regular session on Tuesday, August 21, 2018, at 7:00 p.m. in the Commons. Gary Moorhouse called the meeting to order. Directors present: Gary Moorhouse, Jason Podritz, Sara Taylor, Jay Otte, Garlan Dubbels and Michael Kelley, Superintendent. Director absent: Cory Lorenzen. Administrators present: Benjamin Fisher, Aaron Soule and Patty Riemenschneider. Staff members present: Kathy Stauffer and Ed Terry. Guests: Ken Haggerty and Leah Radman.
- 2) A motion to approve the agenda as established was made by Sara Taylor, seconded by Jason Podritz. All members voting in favor.
- 3) A motion was made by Jay Otte, seconded by Garlan Dubbels to approve the following consent agenda items:
  - 3.1) Minutes of the Regular School Board meeting held July 24, 2018, as presented.
  - 3.2) July, 2018, check register.

All members voting in favor.

- 4) Member, Jay Otte, introduced the following resolution and moved its adoption:

**RESOLUTION FOR ACCEPTANCE OF DONATIONS**

WHEREAS the following have been generously donated:

- VFW Post 4452 - \$1,600.00 – Boys and Girls Youth Sports Equipment
- Dakota County Election - \$200.00 – Youth Sports

The motion for the adoption of the foregoing resolution was duly seconded by Member, Jason Podritz.

THEREFORE, BE IT RESOLVED by the Randolph School Board to gratefully accept these gifts.

Upon vote being taken thereon, the following voted in favor thereof: Jason Podritz, Sara Taylor, Jay Otte, Garlan Dubbels, and Gary Moorhouse

Cory Lorenzen absent.

and the following voted against the same:

none

whereupon the foregoing resolution was declared duly passed and adopted.

- 5) Randolph School is proud to be represented by two state FFA officers! Grace Taylor, State FFA President and Laura Church, State FFA Secretary shared their FFA experiences so far this year.
- 6) The Resolution Reauthorizing a Previously Authorized Board Approved Referendum Authority was tabled at the July Regular School Board Meeting due to a discrepancy discovered by Ehlers. This 5 year resolution had been approved in August 2013, but then was rescinded in September 2015. A new resolution was approved at that time for taxes payable in 2016, therefore it is not due for approval until 2020, with taxes payable in 2021. A motion was made by Sara Taylor, seconded by Jason Podritz to approve resolving the tabled item. All members voting in favor.
- 7) Member, Garlan Dubbels, moved the adoption of the following Resolution:

**RESOLUTION RELATING TO THE ISSUANCE OF  
SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No.

195, State of Minnesota, as follows:

1. The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$6,800,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of classroom additions to the K-12 school site and facility; and the construction, renovation, and equipping of security improvements. The question on the borrowing of funds for these purposes shall be School District Question 1 on the school district ballot at the special election held to authorize said borrowing.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section 123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on School District Question 1 specified herein shall be contingent upon the receipt of a positive Review and

Comment from the Commissioner of Education on the projects included in that question.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

The school board must hold a public meeting to discuss the Commissioner's Review and Comment before the referendum for bonds.

3. The ballot question shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held in conjunction with the state general election on Tuesday, November 6, 2018.

4. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this special election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as those for the state general election.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state each question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

6. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election and generally to cooperate with state, city, township and county election authorities conducting the state general and other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration and cost sharing.

7. The clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:

[Form of Ballot on the following page]


# Special Election Ballot

## Independent School District No. 195 (Randolph Public Schools)

November 6, 2018

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### Instructions to Voters:

To vote, completely fill in the oval(s) next to your choice(s) like this: 

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To vote for a question, fill in the oval next to the word "Yes" on that question.  
To vote against a question, fill in the oval next to the word "No" on that question.

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### School District Question 1

#### Approval of School District Bond Issue

**Yes**

**No**

Shall the school board of Independent School District No. 195 (Randolph Public Schools) be authorized to issue its general obligation school building bonds in an amount not to exceed \$6,800,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of classroom additions to the K-12 school site and facility; and the construction, renovation, and equipping of security improvements?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU  
ARE VOTING FOR A PROPERTY TAX INCREASE.**

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Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

8. The individuals designated as judges for the state general election shall act as election judges for this special election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The board shall canvass the election between the third and tenth day following the special election.

9. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02 available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.

The motion for the adoption of the foregoing resolution was duly seconded by Jason Podritz. On a roll call vote, the following voted in favor:

Jason Podritz, Sara Taylor, Jay Otte, Garlan Dubbels, Gary Moorhouse

Cory Lorenzen absent

and the following voted against:

none

whereupon said resolution was declared duly passed and adopted.

- 8) Ben Fisher, High School Principal/Special Education Director, reported our special education department will be self-monitoring with MDE this school year.
- 9) Aaron Soule, Assistant HS Principal/Activities Director, reported on fall sports, district football for 2019-2020 will be 11-man; coach evaluation process; Ed Terry was inducted in the Rice County Ag Hall of Fame on July 18.
- 10) Business Manager, Patty Riemenschneider, reported our annual audit with Burkhardt & Burkhardt, Ltd. out of Mankato, MN was held the last week of July; eFinancePlus has had a few payroll hiccups that are being worked out.
- 11) Michael Kelley, Superintendent, the USDA raised the minimum adult lunch price to \$3.75 for 2018-2019 (up 10 cents); Teacher's Opening Workshop begins August 27<sup>th</sup> at 7:30 a.m.; True Blue Celebration will be held on September 14; Congressman Jason Lewis Roundtable with CTE Focus on August 8; Dakota County Crisis Plan Meeting with Sheriff's Department on August 13; Southeast Conference Superintendent Meeting on August 14; Randolph Community Septic Assessment Meeting was hosted at Randolph School on August 16 and was glad he was there to correct their information that the school septic was near capacity – when actually Randolph School hasn't even needed to use ½ of the current septic system; new door security system.
- 12) The School Board reported on the Transportation Committee Meeting held August 21.
- 13) A motion was made by Jay Otte, seconded by Sara Taylor to approve Karissa Olsen's resignation from her Special Education Paraprofessional position effective August 7, 2018. Mr. Kelley said she has done a phenomenal job and Gary Moorhouse wished her good luck. All members voting in favor.
- 14) A motion was made by Jason Podritz, seconded by Jay Otte to approve Josh Trifunov's resignation from his Physical Education Teaching position effective August 17, 2018. Mr. Kelley reported Josh has been with us for 1 ½ years, had great growth last year, and is now following his heart to pursue ministry, wishing him all the best. All members voting in favor.
- 15) All new hires are pending until an approved background check is on file.
- 16) A motion was made by Sara Taylor, seconded by Garlan Dubbels to approve hiring Jessica LaPorte as a Foodservice Aid for 2018-2019. All members voting in favor.
- 17) A motion was made by Jason Podritz, seconded by Jay Otte to approve hiring Al Cooreman as a Door Monitor for 2018-2019. Al will also continue to be a substitute bus/van driver. All members voting in favor.
- 18) A motion was made by Garlan Dubbels, seconded by Jason Podritz to approve hiring Cal Flaten as a Door Monitor for 2018-2019. Cal will also fill in as a van driver. All members voting in favor.

- 19) A motion was made by Sara Taylor, seconded by Jay Otte to approve hiring Courtney L'Heureux as a Head Spring Play/Musical Coach. All members voting in favor.
- 20) A motion was made by Sara Taylor, seconded by Jason Podritz to hire Sarah Dingels as a High School Special Education Paraprofessional. All members voting in favor.
- 21) Truth-In-Taxation hearing date has been set for Tuesday, December 18, 2018, at 7:00 p.m. in the Media Center at our Regular School Board Meeting. The budget and levy will be discussed and the final budget and levy determined. The public is allowed to speak at this meeting.
- 22) A motion was made by Jay Otte, seconded by Sara Taylor to approve the revisions to Policy 503 – Immunization Requirements. All members voting in favor.
- 23) A motion to adjourn was made by Jay Otte, seconded by Garlan Dubbels. All members voting in favor.

Clerk: Sara Taylor