

INDEPENDENT SCHOOL DISTRICT 195  
Randolph, Minnesota 55065

REGULAR SCHOOL BOARD MEETING

August 18, 2014

- 1) The Randolph School Board met in regular session on Monday, August 18, 2014, at 7:00 p.m. in the Media Center. Gary Moorhouse called the meeting to order. Directors present: Gary Moorhouse, Steve Weidner, Sara Taylor, Jay Otte, and Garlan Dubbels. Director absent: Cory Lorenzen. Administrators present: Benjamin Fisher and Matt Rutledge. Staff members present: Kathy Stauffer and Duvae Otte. Guest: Ken Haggerty.
- 2) A motion to approve the agenda as established was made by Sara Taylor, seconded by Garlan Dubbels. All members voting in favor.
- 3) A motion was made by Steve Weidner, seconded by Jay Otte to approve the following consent agenda items:
  - 3.1) Minutes of the Regular School Board meeting held July 21, 2014, as presented.
  - 3.2) July, 2014, bills and payroll.All members voting in favor.
- 4) A motion was made by Jay Otte, seconded by Garlan Dubbels to hire Melissa Little for the Child Educator position in the Early Childhood Family Education Program for 2014-2015. All members voting in favor.
- 5) A motion was made by Sara Taylor, seconded by Steve Weidner to approve hiring Jessica Grisim as a Title1/Special Ed Paraprofessional for the 2014-2015 school year. All members voting in favor.
- 6) A motion was made by Jay Otte, seconded by Garlan Dubbels to approve hiring Dave Nybakke as the Freshman Boys Basketball Coach for 2014-2015. All members voting in favor.
- 7) A motion was made by Sara Taylor, seconded by Garlan Dubbels to approve hiring Dan Wenstrom as the Assistant Boys Basketball Coach for 2014-2015. All members voting in favor.
- 8) Member, Steve Weidner, introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS  
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 195, State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing three school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 4th day of November, 2014.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with

election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

GENERAL ELECTION BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 195  
RANDOLPH PUBLIC SCHOOLS

NOVEMBER 4, 2014

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**INSTRUCTIONS TO VOTERS**

To vote, completely fill in the oval(s) next to your choice(s) like this: 

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**SCHOOL BOARD MEMBER  
VOTE FOR UP TO THREE**

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- CANDIDATE U
  - CANDIDATE V
  - CANDIDATE W
  - CANDIDATE X
  - \_\_\_\_\_  
write-in, if any
  - \_\_\_\_\_  
write-in, if any
  - \_\_\_\_\_  
write-in, if any
- 

Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall, if requested by the election official, furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner

described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

The motion for the adoption of the foregoing resolution was duly seconded by Member Jay Otte, and, upon vote being taken thereon, the following voted in favor thereof:

Steve Weidner, Sara Taylor, Jay Otte, Garlan Dubbels, Gary Moorhouse  
(Cory Lorenzen absent)

and the following voted against the same:

None

Whereupon said resolution was declared and duly passed and adopted.

- 9) A motion was made by Sara Taylor, seconded by Jay Otte to approve the 2nd Reading of the following policies:
  - a.) Policy 201 - Legal Status of the School Board
  - b.) Policy 203 - Operation of the School Board - Governing Rules
  - c.) Policy 203.1 - School Board Procedures; Rules of Order
  - d.) Policy 203.2 - Order of the Regular School Board Agenda
  - e.) Policy 203.5 - School Board Meeting Agenda
  - f.) Policy 203.6 - Consent Agendas
  - g.) Policy 207 - Public Hearings
  - h.) Policy 209 - Code of Ethics

All members voting in favor.

- 10) A motion to adjourn was made by Jay Otte, seconded by Steve Weidner. All members voting in favor.

Clerk: Sara Taylor