

INDEPENDENT SCHOOL DISTRICT 195  
Randolph, Minnesota 55065

REGULAR SCHOOL BOARD MEETING

January 19, 2015

- 1) The Randolph School Board met in regular session on Monday, January 19, 2015, at 7:00 p.m. in the Media Center. Gary Moorhouse called the meeting to order. Directors present: Sara Taylor, Cory Lorenzen, Steve Weidner, Jay Otte and Garlan Dubbels. Administrators present: Benjamin Fisher and Regina Wernimont. Staff member present: Kathy Stauffer. Guests: Ken Haggerty; Sara Guyette and Josh Riplinger from Wold Architects; and Jeff Seeley of Ehlers.
- 2) A motion to approve the agenda as established was made by Cory Lorenzen, seconded by Sara Taylor. All members voting in favor.
- 3) A motion was made by Steve Weidner, seconded by Jay Otte to approve the following consent agenda items:
  - 3.1) Minutes of the Regular School Board meeting held December 15, 2014, as presented.
  - 3.2) December, 2014, bills and payroll.All members voting in favor.
- 4) Gary Moorhouse was nominated for the position of School Board Chairperson for 2015 by Steve Weidner. There were no other nominations. Sara Taylor moved that the nominations cease, Cory Lorenzen seconded the motion. A motion was made by Steve Weidner, seconded by Sara Taylor to approve Gary Moorhouse as the Board Chairperson for 2015. All members voting in favor.
- 5) Sara Taylor was nominated for the position of School Board Clerk for 2015 by Garlan Dubbels. There were no other nominations. Steve Weidner moved that the nominations cease, Garlan Dubbels seconded the motion. A motion was made by Steve Weidner, seconded by Cory Lorenzen to approve Sara Taylor as the Board Clerk for 2015. All members voting in favor.
- 6) Jay Otte was nominated for the position of School Board Treasurer for 2015 by Garlan Dubbels. There were no other nominations. Steve Weidner moved that the nominations cease, Sara Taylor seconded the motion. A motion was made by Cory Lorenzen, seconded by Garlan Dubbels to approve Jay Otte as the Board Treasurer for 2015. All members voting in favor.

- 7) A motion was made by Garlan Dubbels, seconded by Sara Taylor to establish the following School Board Committees for 2015:

Finance - Jay Otte, Cory Lorenzen, Garlan Dubbels  
Building and Grounds - Garlan Dubbels, Steve Weidner, Sara Taylor  
Transportation - Garlan Dubbels, Gary Moorhouse, Jay Otte  
Curriculum and Instruction/Graduation Standards - Cory Lorenzen, Sara Taylor  
Meet and Confer - Steve Weidner, Sara Taylor  
Negotiations/Personnel - Gary Moorhouse, Jay Otte, Cory Lorenzen  
MSHSL - Garlan Dubbels  
Community Education and Recreation Liaison - Steve Weidner, Cory Lorenzen, Sara Taylor  
Legislative Liaison - Jay Otte, Gary Moorhouse  
Intermediate School District #917 Representative - Vanda Pressnall  
TIES - Sara Taylor

All members voting in favor.

- 8) A motion was made by Steve Weidner, seconded by Cory Lorenzen to approve the Review and Comment presented by Wold Architects. Wold Architects will deliver the document to the Minnesota Department of Education for endorsement. All members voting in favor.
- 9) Member Steve Weidner moved the adoption of the following Resolution:

**RESOLUTION RELATING TO THE ISSUANCE OF  
SCHOOL BUILDING BONDS AND CALLING AN ELECTION THEREON**

BE IT RESOLVED by the School Board of Independent School District No. 195,

State of Minnesota, as follows:

1. The board hereby finds and determines that it is necessary and expedient for the school district to borrow money in an aggregate amount not to exceed \$13,000,000 and not to exceed any limitation upon the incurring of indebtedness which shall be applicable on the date or dates of the issuance of any bonds, for the purpose of providing funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of additions to and the remodeling, repair, renovation and upgrading of the Randolph Public School Building site and facility. The question on the borrowing of funds for these purposes shall be School District Question 1 on the school district ballot at the special election held to authorize said borrowing.

2. The actions of the administration in consulting with the Minnesota Department of Education, causing a proposal to be prepared for submission on behalf of the board to the Commissioner of Education for the Commissioner's Review and Comment and taking such other actions as necessary to comply with the provisions of Minnesota Statutes, Section

123B.71, as amended, are hereby ratified and approved in all respects. The actual holding of the special election on School District Question 1 above shall be contingent upon the receipt of a positive Review and Comment from the Commissioner of Education on the projects included in that question.

The clerk is hereby authorized and directed to cause the Commissioner's Review and Comment to be published in the legal newspaper of the school district at least twenty (20) but not more than sixty (60) days prior to the date of the special election as specified in paragraph 3 of this resolution.

3. The ballot question specified above and herein shall be submitted to the qualified voters of the school district at a special election, which is hereby called and directed to be held on Tuesday, May 12, 2015, between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. Pursuant to Minnesota Statutes, Section 205A.11, the school district combined polling places and the precincts served by those polling places, as established and designated by school board resolution for school district elections not held on the day of a statewide election, are hereby designated for this special election.

The clerk is hereby authorized and directed to prepare a notice to any voters who will be voting at a combined polling place for this special election. The notice must be sent by nonforwardable mail to every affected household in the school district with at least one registered voter. The notice must be mailed no later than fourteen (14) days before the date of the election. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor. The notice must include the following information: the date of the election, the hours of voting and the location of the voter's polling place. This notice may be in the same form as the notice of special election to be published and posted.

5. The clerk is hereby authorized and directed to cause written notice of said special election to be given to the county auditor of each county in which the school district is located, in whole or in part, and to the Commissioner of Education, at least seventy-four (74) days prior to the date of said election. The notice shall specify the date of said special election and the title and language for each ballot question to be voted on at said special election.

The clerk is hereby authorized and directed to cause notice of said special election to be posted at the administrative offices of the school district at least ten (10) days before the date of said special election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said special election and to cause two sample ballots to be posted in each combined polling place on election day. The sample ballots shall not be printed on the same color paper as the official ballot.

The clerk is hereby authorized and directed to cause notice of said special election to be published in the official newspaper of the school district, for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the question to be submitted to the voters as set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is hereby authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each combined polling place on election day.

6. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this special election.

7. The clerk is further authorized and directed to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system:


# SPECIAL ELECTION BALLOT

## INDEPENDENT SCHOOL DISTRICT NO. 195 (RANDOLPH PUBLIC SCHOOLS)

MAY 12, 2015

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### INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s) like this: 

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To vote for a question, fill in the oval next to the word "YES" on that question.  
To vote against a question, fill in the oval next to the word "NO" on that question.

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### SCHOOL DISTRICT QUESTION 1 APPROVAL OF SCHOOL DISTRICT BOND ISSUE

YES

NO

Shall the school board of Independent School District No. 195 (Randolph Public Schools) be authorized to issue its general obligation school building bonds in an amount not to exceed \$13,000,000 to provide funds for the acquisition and betterment of school sites and facilities, including the construction and equipping of additions to and the remodeling, repair, renovation and upgrading of the Randolph Public School Building site and facility?

**BY VOTING "YES" ON THIS BALLOT QUESTION, YOU  
ARE VOTING FOR A PROPERTY TAX INCREASE.**

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Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

8. The contracting for and the printing of the ballots for this special election are delegated in all respects to Dakota County Election Services.

9. The clerk is hereby authorized and directed to provide for testing of the optical scan voting system within fourteen (14) days prior to the election date. The clerk shall cause notice of the time and place of the test to be given at least two (2) days in advance of publication once in the official newspaper, by causing the notice to be posted in the office of the county auditor and the administrative offices of the school district.

10. The clerk is hereby authorized and directed to cause notice of the location of the counting center or the places where the ballots will be counted to be published in the official newspaper at least once during the week preceding the week of the election and in the newspaper of widest circulation once on the day preceding the election, or once the week preceding the election if the newspaper is a weekly.

11. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Section 203B.121 and other applicable laws. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors and deputy city clerks who have received training in the processing and counting of absentee ballots. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day. The duties of this ballot board to accept, reject and count absentee ballots for each combined polling place are hereby delegated to the ballot board established by Dakota County.

12. The clerk is hereby authorized and directed to begin assembling names of trained election judges to serve at the combined polling places during the special election. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections. The election must be canvassed between the third and the tenth day following the election.

The motion for the adoption of the foregoing resolution was duly seconded by Cory Lorenzen. On a roll call vote, the following voted in favor:

Steve Weidner, Sara Taylor, Cory Lorenzen, Jay Otte, Garlan Dubbels, Gary Moorhouse

and the following voted against:

None

whereupon said resolution was declared duly passed and adopted.

10) Member Garlan Dubbels introduced the following resolution and moved its adoption:

RESOLUTION DIRECTING THE ADMINISTRATION  
TO MAKE RECOMMENDATIONS FOR REDUCTIONS  
IN PROGRAMS AND POSITIONS AND REASONS  
THEREFOR.

\* WHEREAS, the financial condition of the school district dictates that the school board must reduce expenditures immediately, and

\*\* WHEREAS, there has been a reduction in student enrollment, and,

WHEREAS, this (reduction in expenditure\*) and (decrease in student enrollment\*\*) must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 195, as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions (to effectuate economies in the school district and reduce expenditures\*) and, (as a result of a reduction in enrollment\*\*), make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member Jay Otte and upon vote being taken thereon, the following voted in favor thereof:

Steve Weidner, Sara Taylor, Cory Lorenzen, Jay Otte, Garlan Dubbels, Gary Moorhouse

and the following voted against the same:

None

whereupon said resolution was declared duly passed and adopted.

NOTE:

\* To be used where decrease in expenditures is reason.

\*\* To be used where decrease in enrollment is reason.



- 11) A motion was made by Sara Taylor, seconded by Steve Weidner to approve the 2014-2015 Final Seniority List as presented by the administration. All members voting in favor.
- 12) The Administration reviewed the January 2015, K-12 student enrollment with the Board. Enrollment is down by 1 student from the start of this school year with a current total K-12 enrollment of 620, which is up 33 students from January 2014.
- 13) Benjamin Fisher, High School Principal, reported on Friends of Randolph Scholars Auction raised \$3,108; attended SchoolView Absences Focus Group Meeting at TIES; Samantha Bey broke a 34 year old school record scoring 36 points in one game - the previous record was held by Liz Mulvihill scoring 33 points in one game. New athletic conference has been a great move - competitive, students display of confidence and game schedule has allowed girls to attend boys games and visa versa; pleased with the student survey sent out by Science Teachers regarding students input of what they would like to learn and how many students plan to take a fourth year of science.
- 14) Regina Wernimont, Business Manager, reported we had two reportable injuries in 2014; W-2's and 1099s have been prepared; HITA - requires to go out for bids, which are due by March 9 at 5:00 p.m.
- 15) Michael Kelley, Superintendent, reported on the Pre-Bid Roof Meeting on January 13; Deadline for Roof Bids is January 27th; all staff contracts are up for renewal after this school year and REA has submitted a letter of intent to open negotiations; so far we have only had one late start on January 7th this winter; Occupation Therapist, Kelly Chan's last day was 12-18-14; Septic System Update; showed the Board the aerial view photo of Randolph from the 1940's that Trent Podritz donated to the school; reminder the February School Board Meeting will be held on Tuesday, February 17th due to Presidents Day Holiday on Monday; thanked Duvae Otte for putting the alumni basketball photos on the monitor in the Commons for the upcoming Alumni Tournament; the Randolph City Council has expressed their support of the Randolph School Building Expansion
- 16) The School Board reported on the MSBA Conference held on January 15 and the Personnel Committee Meeting held on January 19th.
- 17) A motion was made by Garlan Dubbels, seconded by Sara Taylor to approve the overnight field trip request submitted by Chris Stanton and Marissa Bonde permitting them to take the 6th grade students to the 41st Annual Elementary Campout at the Cannon River Boy Scout Reservation on May 20-22, 2015. All members voting in favor.
- 18) A motion was made by Cory Lorenzen, seconded by Steve Weidner to approve Curt Caverly's resignation from his teaching position effective the end of the 2014-2015 school year to pursue his own business. The School Board thanked Curt for his hard work and the nice job he has done at Randolph School. All members voting if favor.
- 19) A motion was made by Sara Taylor, seconded by Steve Weidner to hire Judy Sloan as a regular route bus driver starting on January 5, 2015. All members voting in favor.

- 20) A motion was made by Garlan Dubbels, seconded by Jay Otte to approve the Dissolution of the Boys Swimming and Diving Cooperative Sponsorship with Northfield High School beginning with the 2015-2016 school year due to no participants and causing Northfield School to move up a class. All members voting in favor.
- 21) A motion was made by Sara Taylor, seconded by Steve Weidner to approve the revisions to the School Weapons Policy #501. All members voting in favor.
- 22) A motion to adjourn was made by Steve Weidner, seconded by Jay Otte. All members voting in favor.

Clerk: Sara Taylor